



# Public Document Pack

## Bletchley and Fenny Stratford Town Council

There will be a meeting of the Newton Leys Pavilion Advisory Committee on Tuesday, 19th October, 2021 at Newton Leys Pavilion, Furzey Way, Newton Leys - NLP commencing at 7.30 pm to transact the items of business set out in the agenda below.

A handwritten signature in cursive script that reads 'Delia Shephard'.

Delia Shephard  
Clerk to the Council  
Monday, 11 October 2021

### AGENDA

1. To note apologies for absence
2. To elect a Chair for the Committee
3. To note Members' declarations of interest in matters on the agenda  
*(Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, Members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)*
4. To approve the minutes of the previous meeting (Pages 1 - 2)
5. Public Speaking  
Members of the public that wish to speak must contact The Clerk no later than 5pm on the day preceding the meeting by emailing: [clerk@bletchleyfennystratford-tc.gov.uk](mailto:clerk@bletchleyfennystratford-tc.gov.uk)  
Joining instructions will then be supplied and guidance on the process
6. To discuss membership of the committee and engagement with Pavilion users
7. To review a financial report on expenditure and income against budget over the period since the last committee meeting (Pages 3 - 4)
8. \*To consider quotations for fencing between the pitches and balancing lake and to make any recommendations to the Finance Committee of the Council (Pages 5 - 20)
9. \*To consider quotations for a weather proof covering over the community hall patio and to make any recommendations to the Finance Committee of the Council (Pages 21 - 64)
10. To receive a verbal report on the preparation and transfer of the Football Pitches (Verbal Report)
11. \*To consider potential changes to general hire charges and arrangements to take effect from April 2022 and to provide feedback and recommendations for the Finance Committee (To Follow)

*Members of the public and representatives of the media are welcome to attend but are warned that items marked with an asterisk (\*) may involve discussion of confidential information and the council may resolve to exclude members of the public and press if this is deemed to be in the public interest*

This page is intentionally left blank



## Bletchley and Fenny Stratford Town Council

### Minutes of a meeting of the Newton Leys Pavilion Advisory Committee of Bletchley and Fenny Stratford Town Council held at Zoom video call on Tuesday, 2nd March, 2021 commencing at 6.30 pm

**Present:** Cllrs E Kelly-Wilson, S Browne, K Ely and E O'Rourke with non-councillor members Frank Sime and Stuart Pattico

**Absent:**

**Apologies:** Cllrs R Graham

**In attendance:** Gill Long (Support Services Manager) (Clerk), Will Allen (Environment and Premises Manager) and Louise Salmon (Community Officer)

#### Min Ref

- NLP20/2111 **To note apologies for absence**  
Apologies for absence as detailed above
- NLP20/2112 **To note Members' declarations of interest in matters on the agenda**  
No declarations of interest were made.
- NLP20/2113 **To approve the minutes of the previous meeting**  
It was RESOLVED to approve the minutes of the meeting of the Planning Committee held on 17 December 2020.
- NLP20/2114 **Financial Update - Current YTD financial situation for the Pavilion**  
The clerk updated the committee that additional grant funding of £3,143 had been allocated to Newton Leys Pavilion by Milton Keynes Council.
- NLP20/2115 **Section 106 Funds Review and consideration for further expenditure**  
The Environment and Premises manager presented details of the S106 spend to date and some suggestions and indicative costs for future spend.  
  
It was RESOLVED to get quotes for fencing along the lake, some additional barrier at the entrance and other planting around the remaining border and bring these back to the next meeting.
- NLP20/2116 **To discuss the planned reopening and introduction of activities**  
The committee considered the proposed opening road map and noted that the Pavilion will be used for the elections on 6<sup>th</sup> May 2021.
- NLP20/2117 **Football Pitches Update**  
The Environment and Premises Manager updated the committee with the condition of the pitches. Maintenance will commence by Taylor Wimpey in April and the plan is to have them ready for handover in the Autumn.  
  
It was RESOLVED for the Clerk to request a meeting with Taylor Wimpey's Managing Director to discuss the situation of the pitches and agree the works needed to bring them up to the necessary quality and discuss the delay.

The meeting closed at 7.15 pm

This page is intentionally left blank

**Detailed Income & Expenditure by Budget Heading 31/10/2021**

**Month No: 7**

**Cost Centre Report**

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>622 Newton Leys Pavilion</u>								
1075	MKC Grants	25,357	0	0	0			0.0%
1085	Newton Leys Hire Income	0	10	0	(10)			0.0%
1088	N Leys Pavilion hire income	15,723	25,915	50,000	24,085			51.8%
	Newton Leys Pavilion :- Income	<b>41,080</b>	<b>25,925</b>	<b>50,000</b>	<b>24,075</b>			<b>51.9%</b>
4011	Equipment Maintenance	2,953	3,295	4,500	1,205	3,194	(1,989)	144.2%
4012	New Equipment	589	1,239	500	(739)		(739)	247.8%
4014	Electrical Works	0	0	500	500		500	0.0%
4100	Licences	0	0	600	600		600	0.0%
4103	Security	6,042	4,192	6,500	2,308		2,308	64.5%
4551	Water	357	(420)	2,500	2,920		2,920	(16.8%)
4555	Rates	14,845	14,845	16,500	1,655		1,655	90.0%
4570	Cleaning	4,661	3,900	13,000	9,100		9,100	30.0%
4571	Window Cleaning	247	143	300	157		157	47.7%
4573	Sanitary disposal	530	0	600	600		600	0.0%
4574	Gas	3,995	1,411	5,800	4,389		4,389	24.3%
4575	Electricity	2,019	995	2,000	1,005		1,005	49.7%
4576	Fire/Intruder Alarm Maint	1,362	546	1,800	1,254		1,254	30.3%
4577	Telephone/Broadband/Alarms	4,614	0	5,000	5,000		5,000	0.0%
4579	Fire Extinguishers	0	30	500	470		470	6.0%
4581	Health & Safety Advice	900	0	900	900		900	0.0%
4585	General Maintenance	2,911	16	3,000	2,984	43	2,941	2.0%
4590	IT	74	0	150	150		150	0.0%
4964	Waste/Recycling	0	510	2,500	1,990		1,990	20.4%
	Newton Leys Pavilion :- Indirect Expenditure	<b>46,099</b>	<b>30,702</b>	<b>67,150</b>	<b>36,448</b>	<b>3,237</b>	<b>33,212</b>	<b>50.5%</b>
	<b>Net Income over Expenditure</b>	<b>(5,019)</b>	<b>(4,776)</b>	<b>(17,150)</b>	<b>(12,374)</b>			
6001	plus Transfer from EMR	0	1,231					
	<b>Movement to/(from) Gen Reserve</b>	<b>(5,019)</b>	<b>(3,546)</b>					
Grand Totals:- Income		<b>41,080</b>	<b>25,925</b>	<b>50,000</b>	<b>24,075</b>			<b>51.9%</b>
Expenditure		<b>46,099</b>	<b>30,702</b>	<b>67,150</b>	<b>36,448</b>	<b>3,237</b>	<b>33,212</b>	<b>50.5%</b>
<b>Net Income over Expenditure</b>		<b>(5,019)</b>	<b>(4,776)</b>	<b>(17,150)</b>	<b>(12,374)</b>			
plus Transfer from EMR		<b>0</b>	<b>1,231</b>					
<b>Movement to/(from) Gen Reserve</b>		<b>(5,019)</b>	<b>(3,546)</b>					

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank



Document is Restricted

This page is intentionally left blank