



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,
FLSCC

To: Councillor C Goodhind (Chair)
Councillor C Forgacs (Vice-Chair)
Councillor G Cooke
Councillor J Crundell
Councillor S Crundell
Councillor C Houghton
Councillor L Lewis
Councillor J Oatley
Councillor T Price

5 October 2021

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Asset Management and Amenities Committee** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Monday 11th October 2021** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(F) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

Melksham Town Council
Asset Management and Amenities Committee

Monday 11 October 2021

Public Participation – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Minutes (Pages 1 - 6)

To approve the Minutes of the Asset Management and Amenities Committee meeting held on 2 August 2021.

4. East of Melksham Community Centre (Pages 7 - 8)

To receive a presentation from David Sharp of BTA Architects regarding the plans for the proposed East of Melksham Community Centre.

5. New Amenities Building at King George V Park (Maintenance Shed) (Pages 9 - 22)

To receive an architect's presentation regarding the plans for the new Amenities Building

(Maintenance Shed). (See attached plans).

6. King George V Park (Pages 23 - 24)

To receive a report of the Amenities Manager regarding ongoing works in King George V Park (see attached).

7. Hiring of Parks and Skatepark Policy (Pages 25 - 28)

To approve and adopt the Hiring of Parks and Skatepark Policy (see attached).

8. Draft Budget of the Asset Management and Amenities Committee 2022-2023 (Pages 29 - 36)

Members to review the 2022-2023 draft budget of the Asset Management and Amenities Committee (see attached).

9. Party in the Park (Pages 37 - 38)

To approve the request from the organisers of Party in the Park for use of the King George V Park for their event in 2022. The request includes power and water to be provided by the Town Council. The Café can remain open but the group have requested that the Splashpad and the children's play area is closed (see attached map-licensed area edged in green).