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## Melksham Town Council

### Minutes of the Economic Development and Planning Committee meeting held on Monday 5th July 2021

**PRESENT:** Councillor Goodhind (Deputy Town Mayor)  
Councillor G Cooke (Vice-Chair)  
Councillor P Aves  
Councillor S Crundell  
Councillor G Ellis  
Councillor S Mortimer  
Councillor J Oatley

**OFFICERS:** David McKnight Economic Development Manager  
Taylor Robinson Business Administration  
Apprentice

**PUBLIC PARTICIPATION:** One member of the public and one member of the press were present.

**80/21 Apologies**

Apologies were received from the Town Mayor, Councillor Hubbard and Councillor Rabey.

**81/21 Declarations of Interest**

There were no declarations of interest.

**82/21 Minutes**

It was proposed by the Deputy Town Mayor, Councillor Goodhind, seconded by Councillor S Crundell and

**UNANIMOUSLY RESOLVED** that the minutes of 14 June 2021 having previously been circulated, were approved as a correct record and signed by the Chair, Councillor Cooke.

**83/21 Planning Applications**

The Council had **no objection** to the following planning applications:

[PL/2021/06261](#)

48 KING STREET, MELKSHAM, SN12 6HG  
Two cypress trees – Fell.  
Consultation Deadline: 12/07/2021  
**Agreement: Unanimous**

[PL/2021/05340](#)

4 WINDSOR AVENUE, MELKSHAM, SN12 6BE  
Proposed Replacement Pitched Roof  
Consultation Deadline: 12/07/2021  
**Agreement: Unanimous**

[PL/2021/05032](#)

62 SANDRIDGE ROAD, MELKSHAM, SN12  
7BS  
Replace existing conservatory with rear  
single storey extension  
Consultation Deadline: 14/07/2021  
**Agreement: Unanimous**

[PL/2021/05172](#)

23 WESTBURY VIEW, MELKSHAM, SN12 7JJ  
Front, rear and side extensions.  
Consultation Deadline: 08/07/2021  
**Agreement: Unanimous**

[PL/2021/05215](#)

70 LONGFORD ROAD, MELKSHAM, SN12  
6AU  
Proposed demolition of attached garage to  
habitable space of No.70 Longford Road.  
Erecting proposed 2 bedroom new dwelling  
with associated parking for property.  
Allowing for drop kerbs to existing and  
proposed dwelling. Parking increased to  
existing No.70 Longford Road to front of  
dwelling.  
Consultation Deadline: 21/07/2021  
**Agreement: Resolved to additionally  
express concern regarding the close  
proximity of the north-east corner of the  
proposed additional dwelling to the public  
footpath on Conway Crescent.**

Members noted the following planning decisions:

[20/11038/FUL](#)

23 SEMINGTON ROAD, MELKSHAM, SN12 6DF

Creation of a vehicular access and hardstanding to front of property.

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[PL/2021/03106](#)

17 THE CLOSE, MELKSHAM, SN12 6AG

Proposed demolition of rear Conservatory and erection of single storey rear extension.

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[21/02100/LBC](#)

1 HALFWAY FARM, BEANACRE ROAD, MELKSHAM, SN12 8BL

Replace existing crittal metal windows with slimline aluminium double glazed windows.

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[PL/2021/04757](#)

LAND EAST OF SPA ROAD, MELKSHAM, WILTS

Temporary installation of housing development marketing signs including flagpoles and totem signs.

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection with Conditions**

[PL/2021/04513](#)

SPENCERS SPORT AND SOCIAL CLUB, BEANARCE ROAD, MELKSHAM, SN12 8AG  
Proposed Container For Storage & New Fencing for Bin store to serve sports and social club

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[PL/2021/03007](#)

MELKSHAM HOUSE, 27 MARKET PLACE, MELKSHAM, SN12 6ES

A twin lane non turf cricket practice area. A 27m x 9.32m secure fenced area, with double gates opening up with batting practice cricket nets within. Located on an open space within a cricket ground.

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[PL/2021/03860](#)

15 HAZELWOOD ROAD, MELKSHAM, SN12 6HP

Proposed garage conversion & replacement flat roof and rear conservatory.

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[PL/2021/03382](#)

36 ROUNDPOND, MELKSHAM, SN12 8DL

Proposed two storey side extension with single storey rear extension to dwelling.

**Decision: Approved with conditions**

**MTC Consultee Response: No Comment**

[PL/2021/04956](#)

5A CHURCH WALK, MELKSHAM, SN12 6LY  
Yew tree – fell

**Decision: No Objection**

**MTC Consultee Response: Object - No clear reason for felling the tree, it is not clear if the tree is protected and it could be a registered bat roost**

[PL/2021/03892](#)

25 CORONATION ROAD, MELKSHAM, SN12 7PE

Proposed front porch

**Decision: Approved with conditions**

**MTC Consultee Response: No objection**

[PL/2021/03183](#)

STATION APPROACH, MELKSHAM, SN12 8BN

Proposed advertising sign at the entrance to Station Approach and illuminated cafe sign at the gable end of the cafe building facing the station platform.

**Decision: Approved with conditions**

**MTC Consultee Response: No objection**

[PL/2021/04477](#)

16 BREAM CLOSE, MELKSHAM, SN12 7JX  
Single storey utility extension

**Decision: Approved with conditions**

**MTC Consultee Response: No objection**

## **85/21 Community Area Transport Group (CATG) Issues**

### **85/21.1 Highways Improvement Notice for Heather Avenue/ Dorset Crescent footway.**

Members noted the Highways Improvement Notice for the footway between Heather Avenue / Dorset Crescent.

It was proposed by Councillor S Crundell, seconded by the Deputy Town Mayor, Councillor Goodhind, and

**UNANIMOUSLY RESOLVED** to contact Wiltshire Council Highways regarding the feasibility of installing a 2 metre staggered barrier to reduce the speed of E-scooter users.

### **85/21.2 Highways Improvement Notice for Bowden Crescent.**

Members noted the Highways Improvement Notice for Bowden Crescent.

It was proposed by Councillor Oatley, seconded by Councillor Aves and

**UNANIMOUSLY RESOLVED** to advise the resident to contact the Police Community Support Officer and ask the Economic Development Manager to contact Wiltshire Council Highways for advice on issues caused by obstruction of the entrance to the cul-de-sac by parked cars.

### **85/21.3 Murray Walk Lighting**

The report of the Economic Development Manager was noted.

It was proposed by Councillor Oatley, seconded by Councillor S Crundell and

**UNANIMOUSLY RESOLVED**

- To contact the Parish Steward for Melksham and request that overhanging branches and foliage restricting existing light distribution be pruned back.
- To request that the light timing schedule is switched off to facilitate maximum illumination of the parks.

The efficacy of the changes made is to be reported back to the Economic Development and planning committee and consideration may be given to:

- Increasing the height of the existing lights to improve the lit area.
- The installation of Solar Lights at points of maximum darkness.

**86/21 Heather Avenue Anti-Social Behaviour**

It was considered that the resolution under minute 85/21.1 should address this problem.

**87/21 Blenheim House Bus Shelter**

The report of the Economic Development Manager was noted.

It was proposed by Councillor Cooke seconded by Councillor Aves and

**UNANIMOUSLY RESOLVED** to:

- Request the replacement of the current shelter with a bus stop flag and new timetable boxes be placed on bus shelters either side of the road
- Contact Melksham Transport Users Group requesting that they adopt the two bus stops.
- Contact Faresaver Buses for any statistics on how often the shelter outside Blenheim House is used.

**88/21 Land East of Spa Road - Response to Planning Concerns Raised**

The report of the Economic Development Manager was noted.

It was proposed by Councillor Aves, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED**

- To contact the Wildlife Crime Officer at Wiltshire Constabulary to obtain a copy of their ecology investigation findings.

**89/21 Consideration of the two Planning Applications by the Western Area Planning Committee**

Members noted the invitation to attend the meeting of the Western Area Planning Committee on 7 July 2021 at 3:00pm.

[20/11601/REM](#) - Land East of Spa Road, Melksham

[21/01111/REM](#) - Land East of Spa Road, Melksham

**90/21 Traffic Surveys in Wiltshire Procedure**

The report of the Economic Development Manager was noted.

It was proposed by Councillor Cooke, seconded by the Deputy Town Mayor, Councillor Goodhind and

**UNANIMOUSLY RESOLVED** to trial the new procedure for requesting traffic surveys and review the process in one year.

**91/21 Parish Steward**

The report of the Economic Development Manager concerning the role of the Parish Steward was noted.

**92/21 Temporary Closure of Woodrow Road**

Members noted the extension of the temporary closure of Woodrow Road until 23 August 2021.

**93/21 Bus services Consultation**

The report of the Economic Development Manager was noted.

It was **agreed** that a response to Wiltshire Council would be drafted and circulated to Committee members by Councillor Ellis. Subject to members agreement the response would be submitted to Wiltshire Council

Meeting Closed at: 9.00 pm

**Signed:** .....

**Dated:**

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