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## Melksham Town Council

### Minutes of the Economic Development and Planning Committee meeting held on Monday 6th September 2021

**PRESENT:** Councillor J Hubbard (Chair)  
Councillor G Cooke (Vice-Chair)  
Councillor C Goodhind  
Councillor P Aves  
Councillor S Mortimer  
Councillor G Ellis  
Councillor J Oatley  
Councillor S Rabey

**IN ATTENDANCE:** Gerald Milward Oliver Townswork

**OFFICERS:** Linda Roberts Town Clerk  
Taylor Robinson Business Administration  
Apprentice

**PUBLIC PARTICIPATION:** One member of the Press was present.

#### **115/21 Apologies**

Apologies were received from Councillor S Crundell.

#### **116/21 Declarations of Interest**

There were no declarations of interest.

#### **117/21 Minutes**

Councillor Oatley requested his name be amended from Oakley to Oatley in Minute item no 106/21 of the draft minutes of the Economic Development and Planning Committee meeting held on 16 August 2021.

Councillor Mortimer requested an amendment to the Minute item no. 107/21 in the draft minutes of the Economic Development and Planning Committee meeting held 16 August 2021 to record that she did not take part in the vote.

With the amendments agreed, the minutes of the Economic Development and Planning meeting held on 16 August 2021 having previously been circulated, were approved as a correct record and signed by the Chair Councillor Hubbard.

## **118/21 Neighbourhood Plan**

Members noted the Wiltshire Council Neighbourhood Plans National Planning Policy Framework presentation and note of questions and points made from the Neighbourhood Planning meeting for Parish and Town Councils held on 5 August 2021.

## **119/21 Climate Strategy and Natural Environment Plan - Consultation**

Members received the Climate Strategy and Natural Environment Plan Consultation briefing note.

It was agreed that the Climate Strategy Consultation would be brought to the next or following Economic Development and Planning Committee Meeting, to enable the Town Council to agree a response to the Consultation. All Councillors would be invited to this meeting.

## **120/21 Planning Applications**

The Council had **no objection** to the following planning application:

### **[PL/2021/07108](#)**

88 LONGFORD ROAD MELKSHAM SN12 6AX

Proposed single storey rear extension

**Consultation Deadline:** 31.08.2021 (A request to extend the deadline for Melksham Town Council's response has been made to Wiltshire Council)

**Agreement: Unanimous**

### **[PL/2021/07190](#)**

8 THE CRAYS MELKSHAM SN12 7BZ

Proposed loft conversion with hip to gable conversion with rear dormer & single storey rear extension.

**Consultation Deadline:** 01.09.2021 (Wiltshire Council have agreed to extend the deadline for Melksham Town Council's response to 7.09.2021)

**Agreement: Unanimous**

### **[PL/2021/07234](#)**

11 CARISBROOK ROAD MELKSHAM SN12 6LY

Single storey front & rear extensions and two storey side extension.

**Consultation Deadline:** 01.09.2021 (A request to extend the deadline for Melksham Town Council's response has been made to Wiltshire Council)

**Agreement: Unanimous**

- [PL/2021/06735](#) 22 MARTIGNY ROAD MELKSHAM SN12 7PG  
Two storey side extension and single storey rear extension  
**Consultation Deadline:** 06.09.2021  
**Agreement: Unanimous**
- [PL/2021/07352](#) 27 QUEENSWAY MELKSHAM SN12 7JZ  
Install a dropped kerb to the front of the property  
**Consultation Deadline:** 08.09.2021  
**Agreement: Unanimous**
- [PL/2021/07341](#) 3 NEW LAWNS MELKSHAM SN12 7UB  
Remove existing asphalt drive (draining into a freshwater drainage system created as part of the original construction of the property) and adjacent gravelled areas and replace with a new, printed concrete drive (retrospective)  
**Consultation Deadline:** 10.09.2021  
**Agreement: Unanimous**
- [PL/2021/07229](#) MELKSHAM HOUSE 27 MARKET PLACE MELKSHAM SN12 6ES  
Application Type Listed Building Consent (Alt/Ext)  
Renovation of Grade II Listed Melksham House, with demolition of modern single storey extensions to rear and construction of a new roof extension to provide internal lift access.  
**Consultation Deadline:** 10.09.2021  
**Agreement: Resolved with recommendations that more vehicle charging points are to be provided and reference is made to Policy 2, 4, 5 and 10 of the Joint Melksham Neighbourhood Plan.**
- [PL/2021/07395](#) MELKSHAM HOUSE 27 MARKET PLACE MELKSHAM SN12 6ES  
Application Type Listed Building Consent (Alt/Ext)  
Renovation of Grade II Listed Melksham House, with demolition of modern single storey extensions to rear and construction of a new roof extension to provide internal lift access.  
**Consultation Deadline:** 10.09.2021  
**Agreement: Unanimous**
- [PL/2021/08235](#) 6 KING STREET MELKSHAM SN12 6HG  
Consent under Tree Preservation Orders  
Atlas Cedar tree – trim lower branches and tidy up middle area.  
(See TPO 05/0017 IND and tree works application form attached).

**Consultation Deadline:** 14.09.2021

**Agreement: Unanimous.** Members believe that careful crown reduction of the tree limbs extending over the garden to make it more balanced, and sympathetic cutting of the Atlas Cedar branches around the external street light and telephone cables is understandable and reasonable therefore members support this application providing any work done is sensitive without major branches being removed.

[PL/2021/07913](#)

22 CHURCH WALK MELKSHAM SN12 6LY  
Proposed Single Storey Rear Extension

**Consultation Deadline:** 24.09.2021

**Agreement: Unanimous**

[PL/2021/08033](#)

16 FOREST ROAD, MELKSHAM, SN12 7AA  
Proposed Single Storey Rear Extension & Vehicle Access & Parking

**Consultation Deadline:** 22.09.2021

**Agreement: Unanimous**

[PL/2021/07963](#)

23 AVON ROAD, MELKSHAM, WILTS, SN12 8AY  
Retrospective Permission for Outbuilding

**Consultation Deadline:** 7.10.2021

**Agreement: Resolved with recommendations that the outbuilding is not used for habitation.**

The Council **objected** to the following planning application:

[PL/2021/07450](#)

LAND ADJACENT ELECTRICITY SUB STATION, WESTERN WAY (A350), MELKSHAM

To establish a traveller site on a greenfield site.

**Consultation Deadline:** 01.09.2021 (Wiltshire Council have agreed to extend the deadline for Melksham Town Council's response to 7.09.2021)

**Agreement: Unanimous**

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to object to the application on the following grounds:

- Highways access concerns
- It is an area of flood risk
- It goes against policy three in the Joint Melksham Neighbourhood Plan.

## Members noted and supported the following Planning Appeal

[20/05761/FUL](#)

54 BLACKMORE ROAD MELKSHAM WILTSHIRE SN12 7HU  
PROPOSED DEVELOPMENT: Change of use of land into domestic garden, relocation of boundary fence closest to Gloucester square access path and erect a new 2 meter high close boarded timber fence.

**INSPECTORATE REFERENCE:** APP/Y3940/W/21/3268287

**APPEAL START DATE:** 04 August 2021 (see attached Appeal Notification letter)

**MTC Response:** Object as the proposal appeared to be a “land grab” of public open space.

## 121/21 Planning Decisions

Members noted the following planning decisions:

PL/2021/05032

62 SANDRIDGE ROAD MELKSHAM SN12 7BS

Replace existing conservatory with rear single storey extension

**Decision:** Approved with Conditions

**MTC Consultee Response:** No Objections

PL/2021/05345

24 HAZELWOOD ROAD MELKSHAM SN12 6HP

Single storey extension and a refurbishment of the garage.

**Decision:** Approved with Conditions

**MTC Consultee Response:** No Objections

21/00798/FUL

39 SOMERSET CRESCENT MELKSHAM SN12 7LX

Creation of access

**Decision:** Approved with Conditions

**MTC Consultee Response:** Object

## 122/21 Blanket Temporary Traffic Regulation Order (TTRO) Notice

Members noted the blanket Temporary Road Closure Notifications.

The closures are anticipated to be required for up to five days between 26 September 2021 and 22 October 2021.

- Wick Hill, Bremhill; from its junction with Maud Heaths Causeway to its junction with Bremhill Road North East;
- The Ley (Part), Box; from its junction with A365 to its junction with Hazelbury Hill;

- C150 Corsham Road, Lacock and Corsham; from its junction with A350, Lacock to its junction with Thingley Road, Corsham;
- Purlpit, Atworth and Melksham Without; from its junction with A365, Atworth to its junction with West Hill, Melksham Without;
- West Hill, Whitley, Melksham Without; from its junction with Purlpit to its junction with Top Lane;
- Top Lane, Whitley, Melksham Without; from its junction with West Hill to its junction with B3353;
- A365 Bath Road (Part), Shaw, Melksham and Melksham Without; from its junction with B3353 to its junction with Scholars Way;
- C218 Cold Harbour, Great Hinton; from its junction with A350 to its junction with Hinton Lane;
- Common Hill (Part), Great Hinton; for a distance of approximately 70m either side of its junction with C218 Cold Harbour.

**123/21 Dorset & Wilts Fire And Rescue Authority Notice of Meeting**

Members noted the Dorset & Wilts Fire and Rescue Authority notice of Wiltshire Local Performance Scrutiny Committee meeting to be held on 2 September 2021.

**124/21 Wessex Water Melksham Flood Alleviation Scheme**

Members noted the Wessex Water notice regarding the Flood Alleviation Scheme works on Woodrow Road and Forest Road.

**125/21 Sparkle Team and Parish Steward**

A list of jobs was provided by the members to be circulated to the Sparkle team and Parish Steward.

**126/21 Priority for People - Workshop 7 October 2021**

Members received the presentation from Gerald Milward Oliver regarding the Priority for People Workshop due to take place on 7 October 2021.

Meeting Closed at: 8.25 pm

**Signed:** .....

**Dated:**