

Public Document Pack

MONMOUTH TOWN COUNCIL

Shire Hall
Agincourt Square
NP25 3DY
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Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk



Date: 14 June 2022

**To the Mayor and Members of Monmouth Town Council
NOTICE OF THE PEOPLE AND PLACES COMMITTEE MEETING
You are summonsed to attend a Hybrid Meeting to
be held in the Council Chamber - Shire Hall and via Zoom conferencing
on Monday 20 June 2022 at 7.00 pm for
transacting the following business:**

Caitlin Williams
C Williams – Town Clerk & Deputy RFO

AGENDA

Zoom Meeting Link for Councillors, Press and Public who are unable to attend the meeting in the Council Chambers, Shire Hall, Monmouth:
<https://us02web.zoom.us/j/86401158684>

Zoom Meeting Telephone Number for Councillors, Press and Public who are unable to attend the meeting in the Council Chambers, Shire Hall, Monmouth:
020 80806592
(you may be charged by your service provider)

Meeting ID: 864 0115 8684

Please note: If agreed, members of the press and public will be excluded from the meeting for the confidential items.

| | |
|----|--|
| 1. | To Elect a Chair of the People and Places Committee To receive nomination and to elect a Committee Chair for the Mayoral Year 2022-23. |
| 2. | To Elect a Deputy Chair of the People and Places Committee To receive nomination to elect a Committee Deputy Chair for the Mayoral Year 2022-23. |
| 3. | To receive apologies for absence. |
| 4. | To receive declarations of interests in items of the agenda |

| | |
|----|--|
| 5. | <p>Public Participation To receive questions from members of the public for a maximum of 10 minutes. <i>(During this time of hybrid meetings any members of public who wish to speak/ask a question must email their request in by the Friday prior to the meeting.)</i></p> |
| 6. | <p>Payments and Budgets (Pages 1 - 7) To approve any unpaid invoices for payment, payments and late payments and to note budget details</p> |
| 7. | <p>Working/Task & Finish Group Update (Page 8) To agree membership and Lead Councillor for the following working/ task and finish groups:</p> |
| | <p>a. Town Amenities</p> |
| | <p>b. Litter Group</p> |
| | <p>c. Plastic Free Monmouth</p> |
| | <p>d. Active Travel, Pedestrian and Transport</p> |
| | <p>e. Coach Parking Provision (Welsh Assembly Government Funding)</p> |
| | <p>f. Wye Bridge Pedestrian Footbridge</p> |
| | <p>g. Agincourt St Toilets</p> |
| | <p>h. Cemetery</p> |
| | <p>i. Hereford Road Parking</p> |
| | <p>j. Bee Friendly (Caru Gwenyn)</p> |
| | <p>k. School Council Liaison</p> |
| | <p>l. Agincourt Square Phone Box</p> |
| | <p>m. Christmas Lantern Parade</p> |
| 8. | <p>Update on Action Summary (Pages 9 - 11) To consider the Action Summary and to provide any relevant updates.</p> |
| 9. | <p>Items for Discussion at Next Meeting To agree any future items for discussion at the next People and Places meeting.</p> |

| | |
|-----|--|
| 10. | Press Release To determine the content of any Press Releases that may be relevant. |
| 11. | Date of Next Meeting To note the date for the next meeting is scheduled for Monday 11 th July 2022. |

Monmouth Town Council Current Year
Annual Budget - By Committee (Actual YTD Month 3)
Note: Annual Budget to 7th June 2022

| | | <u>2021/22</u> | | <u>2022/23</u> | | | | | | <u>2023/24</u> | | |
|-------------------------------------|---------------------------------------|-----------------|-----------------|-----------------|--------------|------------------|----------|------------------|-----------------|----------------|----------|-----------------|
| | | Budget | Actual | Brought Forward | Net Virement | Agreed | EMR | Total | Actual YTD | Agreed | EMR | Carried Forward |
| <u>Community Affairs</u> | | | | | | | | | | | | |
| <u>201</u> | <u>Community Affairs</u> | | | | | | | | | | | |
| 4093 | CCTV | 13,383 | 13,720 | 0 | 0 | 13,750 | 0 | 13,750 | 3,430 | 0 | 0 | 0 |
| 4203 | Community Contributions | 10,500 | 8,000 | 0 | 0 | 12,000 | 0 | 12,000 | 0 | 0 | 0 | 0 |
| 4204 | Community Grants combined | 37,000 | 17,832 | 0 | 0 | 25,000 | 0 | 25,000 | 12,690 | 0 | 0 | 0 |
| 4206 | Partnership Agreements | 25,000 | 31,359 | 0 | 0 | 52,000 | 0 | 52,000 | 30,500 | 0 | 0 | 0 |
| 4216 | Christmas Festival/Monlight | 7,500 | 6,044 | 0 | 0 | 8,500 | 0 | 8,500 | 0 | 0 | 0 | 0 |
| 4221 | Events | 0 | 1,128 | 0 | 0 | 4,500 | 0 | 4,500 | 0 | 0 | 0 | 0 |
| 4222 | Armed Forces Covenant Funding | 0 | -1,792 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 93,383 | 76,290 | 0 | 0 | 115,750 | 0 | 115,750 | 46,620 | 0 | 0 | 0 |
| 6000 | plus Transfer from EMR | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8,495 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (93,383) | (76,290) | | | (115,750) | | (115,750) | (38,125) | 0 | | |
| | Community Affairs - Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Expenditure | 93,383 | 76,290 | 0 | 0 | 115,750 | 0 | 115,750 | 46,620 | 0 | 0 | 0 |
| | Net Income over Expenditure | -93,383 | -76,290 | 0 | 0 | -115,750 | 0 | -115,750 | -46,620 | 0 | 0 | 0 |
| | plus Transfer from EMR | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8,495 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (93,383) | (76,290) | | | (115,750) | | (115,750) | (38,125) | 0 | | |
| <u>Environmental Affairs</u> | | | | | | | | | | | | |
| <u>301</u> | <u>Environmental Affairs</u> | | | | | | | | | | | |
| 4307 | Agincourt St. Toilets | 25,500 | 17,765 | 0 | 0 | 26,010 | 0 | 26,010 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 3)

Note: Annual Budget to 7th June 2022

| | | <u>2021/22</u> | | <u>2022/23</u> | | | | | | <u>2023/24</u> | | |
|------|---------------------------------------|------------------|------------------|-----------------|--------------|------------------|----------|------------------|-----------------|----------------|----------|-----------------|
| | | Budget | Actual | Brought Forward | Net Virement | Agreed | EMR | Total | Actual YTD | Agreed | EMR | Carried Forward |
| 4308 | MCC Street Sweep | 27,500 | 27,595 | 0 | 0 | 28,285 | 0 | 28,285 | 0 | 0 | 0 | 0 |
| 4309 | Dog waste bins | 8,550 | 12,481 | 0 | 0 | 12,640 | 0 | 12,640 | 3,556 | 0 | 0 | 0 |
| 4310 | Town Maintenance Contract & Ex | 4,500 | 4,140 | 0 | 0 | 4,198 | 0 | 4,198 | 0 | 0 | 0 | 0 |
| 4317 | Decorations & Town Centre Enha | 2,500 | 2,303 | 0 | 0 | 9,474 | 0 | 9,474 | 392 | 0 | 0 | 0 |
| 4321 | Blestium St. Toilets | 24,000 | 14,356 | 0 | 0 | 24,480 | 0 | 24,480 | 0 | 0 | 0 | 0 |
| 4322 | Plastic Free Monmouth | 500 | 0 | 0 | 0 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| 4323 | Peds.Bridge over R Wye | 500 | 0 | 0 | 0 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| 4324 | Climate Change Emergency | 2,000 | 1,533 | 0 | 0 | 6,685 | 0 | 6,685 | 0 | 0 | 0 | 0 |
| 4350 | Litter Bins | 2,316 | 2,650 | 0 | 0 | 5,300 | 0 | 5,300 | 0 | 0 | 0 | 0 |
| 4351 | Street Furniture | 3,000 | 1,280 | 0 | 0 | 3,000 | 0 | 3,000 | 0 | 0 | 0 | 0 |
| 4352 | Christmas Lights & Trees | 20,000 | 23,426 | 0 | 0 | 25,000 | 0 | 25,000 | 0 | 0 | 0 | 0 |
| 4353 | Fountains | 4,000 | 1,134 | 0 | 0 | 4,000 | 0 | 4,000 | 0 | 0 | 0 | 0 |
| 4354 | Floral Contract | 10,000 | 10,013 | 0 | 0 | 21,804 | 0 | 21,804 | -4,862 | 0 | 0 | 0 |
| | Overhead Expenditure | 134,866 | 118,677 | 0 | 0 | 171,876 | 0 | 171,876 | -915 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (134,866) | (118,677) | | | (171,876) | | (171,876) | 915 | 0 | | |
| | Environmental Affairs - Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Expenditure | 134,866 | 118,677 | 0 | 0 | 171,876 | 0 | 171,876 | -915 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (134,866) | (118,677) | | | (171,876) | | (171,876) | 915 | 0 | | |
| | Total Budget Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Expenditure | 228,249 | 194,967 | 0 | 0 | 287,626 | 0 | 287,626 | 45,705 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (228,249) | (194,967) | | | (287,626) | | (287,626) | (45,705) | 0 | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 3)

Note: Annual Budget to 7th June 2022

| | <u>2021/22</u> | | <u>2022/23</u> | | | | | | <u>2023/24</u> | | |
|---------------------------------------|------------------|------------------|-----------------|--------------|------------------|-----|------------------|-----------------|----------------|-----|-----------------|
| | Budget | Actual | Brought Forward | Net Virement | Agreed | EMR | Total | Actual YTD | Agreed | EMR | Carried Forward |
| plus Transfer from EMR | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8,495 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(228,249)</u> | <u>(194,967)</u> | | | <u>(287,626)</u> | | <u>(287,626)</u> | <u>(37,210)</u> | <u>0</u> | | |

| A/c Code | 4093 CCTV | | | | Annual Budget | 13,750 |
|---------------------------------|-----------------------|-----------|-----------------|-----------------------------|---------------------|----------|
| Centre | 201 Community Affairs | | | | Committed | 10,290 |
| Month | Date | Reference | Source | Transaction Detail | Debit | Credit |
| | | | | | Opening Balance | 0.00 |
| 1 | 12/04/2022 | 017 | Purchase Ledger | 265/CCTV 22-23 Apr - Jun 22 | 3,430.00 | |
| Account CCTV | | | | | Account Totals | 3,430.00 |
| Centre Community Affairs | | | | | Net Balance Month 4 | 3,430.00 |

| A/c Code | 4204 Community Grants combined | | | | Annual Budget | 25,000 |
|--|--------------------------------|-----------|----------|------------------------------|---------------------|-----------|
| Centre | 201 Community Affairs | | | | Committed | 0 |
| Month | Date | Reference | Source | Transaction Detail | Debit | Credit |
| | | | | | Opening Balance | 0.00 |
| 1 | 28/04/2022 | 22_083 | Cashbook | Cmnty Grant 22/23 Tranche 1 | 1,500.00 | |
| 1 | 28/04/2022 | 22_086 | Cashbook | CmntyGrantTranche 1 22/23 | 995.00 | |
| 2 | 10/05/2022 | 22_085 | Cashbook | Commtty Grant Tranche 1 2022 | 500.00 | |
| 2 | 10/05/2022 | 22_084 | Cashbook | Cmnty Grant Tranche 1 2022 | 1,200.00 | |
| 2 | 10/05/2022 | 22_088 | Cashbook | KingswoodGateResidents JG | 400.00 | |
| 2 | 10/05/2022 | 22_092 | Cashbook | Wyesham Cmnty Woodlands JG | 500.00 | |
| 2 | 10/05/2022 | 22_089 | Cashbook | Parc Glydwr Residents JG | 750.00 | |
| 2 | 17/05/2022 | 22_091 | Cashbook | StCrispinsClose JG | 500.00 | |
| 2 | 17/05/2022 | 22_093 | Cashbook | Ternata Drive JG | 400.00 | |
| 2 | 17/05/2022 | 22_090 | Cashbook | BridgesAfternoonTea JG | 410.00 | |
| 2 | 17/05/2022 | 22_111 | Cashbook | RBL Tree JG | 334.99 | |
| 2 | 27/05/2022 | 22_118 | Cashbook | Jubilee Grant | 500.00 | |
| 2 | 27/05/2022 | 22_117 | Cashbook | Jubilee Grant | 450.00 | |
| 2 | 27/05/2022 | 22_116 | Cashbook | Jubilee Grant | 1,000.00 | |
| 2 | 27/05/2022 | 22_125 | Cashbook | Jubilee Grant | 500.00 | |
| 2 | 27/05/2022 | 22_124 | Cashbook | Jubilee Grant | 500.00 | |
| 2 | 27/05/2022 | 22_119 | Cashbook | Jubilee Grant | 400.00 | |
| 2 | 27/05/2022 | 22_126 | Cashbook | Jubilee Grant | 1,000.00 | |
| 3 | 18/05/2022 | 22_131 | Cashbook | Jubilee Grant | 500.00 | |
| 3 | 09/06/2022 | 22_134 | Cashbook | Jubilee Grant 2nd tranche | 350.00 | |
| Account Community Grants combined | | | | | Account Totals | 12,689.99 |
| Centre Community Affairs | | | | | Net Balance Month 4 | 12,689.99 |

| A/c Code | 4206 Partnership Agreements | | | | Annual Budget | 52,000 |
|----------|-----------------------------|-----------|----------|--------------------------------|-----------------|--------|
| Centre | 201 Community Affairs | | | | Committed | 0 |
| Month | Date | Reference | Source | Transaction Detail | Debit | Credit |
| | | | | | Opening Balance | 0.00 |
| 1 | 28/04/2022 | 22_080 | Cashbook | 1stinstal 2nd year partneragre | 7,500.00 | |
| 1 | 28/04/2022 | 22_081 | Cashbook | 1st instal 2022 partner agree | 7,500.00 | |
| 1 | 28/04/2022 | 22_082 | Cashbook | 2nd Instal Partner Agree 2022 | 2,000.00 | |
| 2 | 02/05/2022 | 22_079 | Cashbook | 1stinstal2022partneragree | 6,000.00 | |

A/c Code 4206 Partnership Agreements

Centre 201 Community Affairs

| Month | Date | Reference | Source | Transaction Detail | Debit | Credit | |
|--------------------------------|------------|-----------|----------|-----------------------------|----------------------------|------------------|-------------|
| 2 | 10/05/2022 | 22_087 | Cashbook | 1st Instal Partnership 2022 | 7,500.00 | | |
| Account Partnership Agreements | | | | | Account Totals | 30,500.00 | 0.00 |
| Centre Community Affairs | | | | | Net Balance Month 4 | 30,500.00 | |

A/c Code 4309 Dog waste bins

Annual Budget 12,640

Centre 301 Environmental Affairs

Committed 10,647

| Month | Date | Reference | Source | Transaction Detail | Debit | Credit | |
|------------------------------|------------|-----------|-----------------|-----------------------------|----------------------------|-----------------|-------------|
| Opening Balance | | | | | 0.00 | | |
| 1 | 27/03/2022 | 011 | Purchase Ledger | 262/DogWasteCollect April22 | 1,092.00 | | |
| 2 | 01/05/2022 | 011 | Purchase Ledger | 272 Dog Waste May 2022 | 1,365.00 | | |
| 2 | 10/05/2022 | 011 | Purchase Ledger | 279/Extra dog waste 03.05 | 6.50 | | |
| 2 | 31/05/2022 | 011 | Purchase Ledger | 272/Dog Waste June 2022 | 1,092.00 | | |
| Account Dog waste bins | | | | | Account Totals | 3,555.50 | 0.00 |
| Centre Environmental Affairs | | | | | Net Balance Month 4 | 3,555.50 | |

A/c Code 4310 Town Maintenance Contract & Ex

Annual Budget 4,198

Centre 301 Environmental Affairs

Committed 3,917

| Month | Date | Reference | Source | Transaction Detail | Debit | Credit | |
|--|------------|-----------|-----------------|---------------------------|----------------------------|--------------|--------------|
| Opening Balance | | | | | 0.00 | | |
| 1 | 01/04/2022 | 354 | Journal | Monmouth CC | | 40.70 | |
| 2 | 31/05/2022 | 017 | Purchase Ledger | 237/Dog poo bags May 2022 | 40.70 | | |
| Account Town Maintenance Contract & Ex | | | | | Account Totals | 40.70 | 40.70 |
| Centre Environmental Affairs | | | | | Net Balance Month 4 | 0.00 | |

A/c Code 4317 Decorations & Town Centre Enha

Annual Budget 9,474

Centre 301 Environmental Affairs

Committed 8,388

| Month | Date | Reference | Source | Transaction Detail | Debit | Credit | |
|--|------------|-----------|-----------------|-------------------------|----------------------------|---------------|-------------|
| Opening Balance | | | | | 0.00 | | |
| 1 | 28/04/2022 | 22_075 | Cashbook | PadlockBridgeClean | 143.98 | | |
| 2 | 27/04/2022 | 080 | Purchase Ledger | 266 Replacement Bunting | 248.00 | | |
| Account Decorations & Town Centre Enha | | | | | Account Totals | 391.98 | 0.00 |
| Centre Environmental Affairs | | | | | Net Balance Month 4 | 391.98 | |

| A/c Code | | 4324 Climate Change Emergency | | | Annual Budget | 6,685 |
|---|------------|-------------------------------|----------|------------------------------|----------------------------|-----------------|
| Centre | | 301 Environmental Affairs | | | Committed | 0 |
| Month | Date | Reference | Source | Transaction Detail | Debit | Credit |
| | | | | | Opening Balance | 0.00 |
| 1 | 01/04/2022 | 352 | Journal | Benthyg Don'ton library baby | | 1,000.00 |
| 1 | 28/04/2022 | 22_073 | Cashbook | LibraryBabyThings | 1,000.00 | |
| Account Climate Change Emergency | | | | | Account Totals | 1,000.00 |
| Centre Environmental Affairs | | | | | Net Balance Month 4 | 0.00 |

| A/c Code | | 4351 Street Furniture | | | Annual Budget | 3,000 |
|-------------------------------------|------------|---------------------------|----------|-------------------------------|----------------------------|---------------|
| Centre | | 301 Environmental Affairs | | | Committed | 0 |
| Month | Date | Reference | Source | Transaction Detail | Debit | Credit |
| | | | | | Opening Balance | 0.00 |
| 1 | 01/04/2022 | 352 | Journal | Benches for Vauxhall Fields | | 500.00 |
| 1 | 28/04/2022 | 22_094 | Cashbook | Benches Vauxhall Fields Cont. | 500.00 | |
| Account Street Furniture | | | | | Account Totals | 500.00 |
| Centre Environmental Affairs | | | | | Net Balance Month 4 | 0.00 |

| A/c Code | | 4354 Floral Contract | | | Annual Budget | 21,804 |
|-------------------------------------|------------|---------------------------|---------|--------------------|----------------------------|-----------------|
| Centre | | 301 Environmental Affairs | | | Committed | 10,898 |
| Month | Date | Reference | Source | Transaction Detail | Debit | Credit |
| | | | | | Opening Balance | 0.00 |
| 1 | 01/04/2022 | 352 | Journal | Floral contract | | 4,862.03 |
| Account Floral Contract | | | | | Account Totals | 0.00 |
| Centre Environmental Affairs | | | | | Net Balance Month 4 | 4,862.03 |

| A/c Code | | 6000 Transfer from EMR | | | Annual Budget | 0 |
|----------|------------|------------------------|----------|----------------------------|------------------------|-------------|
| Centre | | 201 Community Affairs | | | Committed | 0 |
| Month | Date | Reference | Source | Transaction Detail | Debit | Credit |
| | | | | | Opening Balance | 0.00 |
| 2 | 10/05/2022 | 22_088 | Cashbook | KingswoodGateResidents JG | | 400.00 |
| 2 | 10/05/2022 | 22_092 | Cashbook | Wyesham Cmnty Woodlands JG | | 500.00 |
| 2 | 10/05/2022 | 22_089 | Cashbook | Parc Glydwr Residents JG | | 750.00 |
| 2 | 17/05/2022 | 22_091 | Cashbook | StCrispinsClose JG | | 500.00 |
| 2 | 17/05/2022 | 22_093 | Cashbook | Ternata Drive JG | | 400.00 |
| 2 | 17/05/2022 | 22_090 | Cashbook | BridgesAfternoonTea JG | | 410.00 |
| 2 | 17/05/2022 | 22_111 | Cashbook | RBL Tree JG | | 334.99 |
| 2 | 27/05/2022 | 22_118 | Cashbook | Jubilee Grant | | 500.00 |
| 2 | 27/05/2022 | 22_117 | Cashbook | Jubilee Grant | | 450.00 |
| 2 | 27/05/2022 | 22_116 | Cashbook | Jubilee Grant | | 1,000.00 |

A/c Code 6000 Transfer from EMR

Centre 201 Community Affairs

| <u>Month</u> | <u>Date</u> | <u>Reference</u> | <u>Source</u> | <u>Transaction Detail</u> | <u>Debit</u> | <u>Credit</u> | |
|----------------------------------|-------------|------------------|---------------|---------------------------|----------------------------|---------------|-----------------|
| 2 | 27/05/2022 | 22_125 | Cashbook | Jubilee Grant | | 500.00 | |
| 2 | 27/05/2022 | 22_124 | Cashbook | Jubilee Grant | | 500.00 | |
| 2 | 27/05/2022 | 22_119 | Cashbook | Jubilee Grant | | 400.00 | |
| 2 | 27/05/2022 | 22_126 | Cashbook | Jubilee Grant | | 1,000.00 | |
| 3 | 18/05/2022 | 22_131 | Cashbook | Jubilee Grant | | 500.00 | |
| 3 | 09/06/2022 | 22_134 | Cashbook | Jubilee Grant 2nd tranche | | 350.00 | |
| Account Transfer from EMR | | | | | Account Totals | 0.00 | 8,494.99 |
| Centre Community Affairs | | | | | Net Balance Month 4 | | 8,494.99 |

**People & Places
Working and Task & Finish Groups**

| Name | Type | Terms of reference | Members (including public) | Notes |
|--|--------------------------|--|--|--|
| Active Travel | Working Group | To create and promote a network of safe and clean routes, accessible to all sections of the community, for travel to school, work, shops, social and leisure facilities, separate from and as an easy alternative to the use of motor vehicles. | Mr C Munslow, Mrs C Hargaden, Mr H Cullen-Jones, Mrs V Mitchell, Mrs A Jones, Mrs B Wright, Mr D Hoyle and Mr J Walton | The active travel group does not usually have its own budget or make any final financial decisions. All funding and final financial decisions are put to the full Town Council. Active Travel sits under the umbrella of |
| Agincourt Square Phone Box | Working Group | To consult and recommend a use for the phone box on Agincourt Square | | |
| Agincourt Street Toilets | Working Group | To oversee refurbishment of toilets | | Formed Jan 2020 |
| Allotments | Working Group | Chaired by Ian Townsend, last met a few months ago and has recommendations for the Council. Ian can confirm but in short it is to consider MTC taking over the existing allotments and to consider other additional sites. | | Should a project be approved by the Council there will be a cost for the purchase and maintenance of the current allotment site as well as any new proposed sites. |
| Bee Friendly (Caru Gwenyn) | Working Group | To ensure the bee friendly status of Monmouth is maintained | | |
| Cemetery Working Group | Task and Finish | To re-open the Monmouth Cemetery for new burials. To investigate the viability of MTC taking over ownership/management of the cemetery. | Mr C Munslow, Mr T Christopher | Budget funding – F&P Environment |
| Christmas Lantern Parade | Task and Finish (annual) | To organise the annual Christmas Lantern Parade for Monmouth | Ms J Stephens | |
| Hereford Road Parking | Task and Finish | To liaise with MCC regarding the inclusion of double yellow lines on the Hereford Road | | A traffic order has been received confirming the inclusion of double yellow lines |
| Litter Group | Working Group | To co-ordinate action to reduce dog fouling and litter within Monmouth and its rivers in association with MCC. Reduction of litter will include litter picks but the group also aims to reduce the dropping of litter and increase recycling of packaging. | Mrs S Parkinson(MCC), Mrs A Dewhurst, Mr T Christopher, Mr B Handley, Mr J Handley | Monthly community litterpicks organised by our Litter Response Team.All-age community photographic competition involved all schools and many local clubs,Hub,Museum and Shirehall.Maintain contacts with Rotary and Lions.Occasional help from Rowing and Canoe clubs.Shared interests with Keep Wales Tidy,Plastic Free Monmouth,Community Police Officers. |
| Plastic Free Monmouth | Task and Finish | Work locally to cut usage of single use plastics, suggest alternatives and explain why throwing away less plastic is better for our environment. Monies to be spent on environmental plastic free related recognition. | Sue Parkinson (MCC), Mrs M Boase, Ms M Boase, Ms A Hill, Mrs G Meadows, Mr S Durrant | |
| School Council Liaison | Working Group | To liaise with and attend MCS School Council meetings. | | It has not been possible for Clrs to attend a meeting recently due to COVID restrictions within the school. |
| Town Amenities Working Group (Includes: Floral, Pennants & Banners and Christmas Lights) | Working Group | Manage Christmas lights, floral decorations and town field. Ensure value for money and efficiency. | B Wright, C Munslow, C Hargaden | |
| Welsh Assembly Government Funding - Coach Parking Provision | Task and Finish | Provide additional parking for tourist coaches particularly in Blestium Street but also elsewhere in Monmouth | | |
| Wye Bridge Pedestrian Footbridge | Task and Finish | To work with the multiple organisations planning, designing and implementing the proposed pedestrian footbridge to cross the River Wye. | Mr J Walton, Mrs J Lucas | |

PEOPLE AND PLACES ACTION REVIEW

Updated: 14.06.2022

| <u>Ongoing Items</u> | <u>ITEM</u> | <u>ACTION</u> | <u>WHO</u> | <u>PROGRESS</u> |
|-----------------------------|---|--|-------------------|------------------------|
| 21/09/2020 | 20A Monnow Street | It was agreed to add this item to the Action Review as information awaited on a structural survey commissioned by MCC and subsequent actions. 12.04.2021 To obtain an update on the structural survey due to be undertaken on the building. 20.04.2021 Email sent to MCC requesting an update regarding the structural survey. No response to date. 10.05.2021 No update. 12.07.2021 No update 01.10.2021 Email received from A. Longford confirming a meeting is being arranged with the agents. 11.10.2021 An update has been received from MCC Heritage. Health and Safety concerns have been raised regarding falling boards on the fascia of the property. 13.10.2021 a meeting is being arranged for January with MCC. 14.02.2022 A meeting with Planning Committee and Planning department on 28th February. 14.03.2022 Following a recent meeting with MCC and MTC Planning Committee it was noted that the WAG blanket ban of development near the River Wye meant that the development of 20A was severely restricted. It was agreed that the Planning Committee would continue to put pressure on MCC. | | Ongoing |
| 01/04/2021 | Wye Bridge Pedestrian Footbridge | 10.05.2021 No update 12.07.2021 No update 13.09.2021 Progress is being made with the design and meetings are being arranged with the organised parties. 11.10.2021 No update. 14.02.2022 MCC Active Travel workshop update given by Cllr Treharne. 14.03.2022 No update | | Ongoing |
| 01/04/2021 | Cemetery Working Group | 10.05.2021 No update 12.07.2021 No update 13.09.2021 A meeting is being arranged in due course. 11.10.2021 No update. 14.03.2022 No update | | Ongoing |

PEOPLE AND PLACES ACTION REVIEW

Updated: 14.06.2022

| | | | | |
|------------|--|---|--|---------|
| 01/04/2021 | Welsh Assembly Government Funding - Coach Parking Provision | 10.05.2021 No update 12.07.2021 No update 13.09.2021 Parking has been provided. Signage for time limits are due but not yet installed. There has been a significant increase in tourist coaches in Monmouth recently. 11.10.2021 No update. 14.03.2022 No update | | Ongoing |
| 01/04/2021 | Hereford Road Parking | 10.05.2021 No update 12.07.2021 No update 13.09.2021 Should have been changed in Feb 2020 but not yet complete. 11.10.2021 No update. 14.03.2022 Monmouthshire County Council have confirmed that the changes to Hereford Road Parking and Agincourt Square will be delayed until after the elections. 18.05.2022 Traffic Regulation, Speed Limits and Parking Regulations Consolidation Order 2019 received from MCC regarding inclusion of double yellow lines on Hereford Road. | | Ongoing |
| 01/04/2021 | Plastic Free Monmouth | 10.05.2021 No update 12.07.2021 No update 13.09.2021 No Update 11.10.2021 No update. | | Ongoing |
| 01/04/2021 | Christmas Lantern Parade | 10.05.2021 No update 12.07.2021 No update 13.09.2021 The theme has been confirmed and plans are progressing. 11.10.2021 No update. 03.12.2021 Lantern Parade was held with great success. | | Ongoing |
| 12/04/2021 | Policing in Monmouth | 12.04.2021 To write to Chief Constable of Gwent Police regarding policing in Monmouth on the weekend. 20.04.2021 Letter to Inspector Hughes sent. 10.05.2021 Agree to send a letter to the Police Commissioner for Gwent inviting them to a meeting of MTC 18.05.2021 Letter to Police Commissioner for Gwent sent. 12.07.2021 No update 13.09.2021 The Police Commissioner has been sent 3 letters with no response received to date. 11.10.2021 No update. 14.02.2022 Still no response from Police and | | Ongoing |

PEOPLE AND PLACES ACTION REVIEW

Updated: 14.06.2022

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|-------------------|---------------------|--|--|---------|
| | | Crime Commissioner. It was agreed to invite the Commissioner to a future meeting, again. Concerns are still being raised about lack of policing in Monmouth. 14.03.2022 No update | | |
| 24/05/2021 | War Memorial | 24.05.2021 Task and Finish Group formed to determine procedures for adding names to the Memorial. 12.07.2021 No update 13.09.2021 No update 11.10.2021 The new plaque has been agreed with Ursells as has the repair and maintenance works. It is likely that these works will not be undertaken until Spring 2022 in the hope of working in better weather. 13.12.2021 There will be an increase in insurance of over £300 by including the war memorial on the policy. 29.04.2022 Works by Ursells will be scheduled to commence over the next few weeks. | | Ongoing |

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| Version Control | | |
|------------------------|---|----|
| 25/09/2020 | Removed Merlin Waste Costs as no response received and considered complete | PH |
| 25/09/2020 | Removed Anti Social Behaviour in Toilets as problems with weekend cover found. Completed | PH |
| 25/09/2020 | Removed Installation of Air Pollution Monitors in Monmouth as MCC provided their information on monitoring. Completed | PH |
| 13/09/2021 | Removed Traffic Pollution as MCC has its own campaign regarding this. | CW |
| 14/02/2022 | Removed Incredible Edible as part of Allotment Working Group | CW |
| 14/06/2022 | Removed Telephone Kiosk, Litter Bins at Chippenham and War Memorial Garden as the matters had come to a conclusion. | CW |