

**People & Places**  
**Working and Task & Finish Groups**

Name	Type	Terms of reference	Members (including public)	Notes
Active Travel	Working Group	To create and promote a network of safe and clean routes, accessible to all sections of the community, for travel to school, work, shops, social and leisure facilities, separate from and as an easy alternative to the use of motor vehicles.	Mr C Munslow, Mrs C Hargaden, Mr H Cullen-Jones, Mrs V Mitchell, Mrs A Jones, Mrs B Wright, Mr D Hoyle and Mr J Walton	The active travel group does not usually have its own budget or make any final financial decisions. All funding and final financial decisions are put to the full Town Council. Active Travel sits under the umbrella of
Agincourt Square Phone Box	Working Group	To consult and recommend a use for the phone box on Agincourt Square		
Agincourt Street Toilets	Working Group	To oversee refurbishment of toilets		Formed Jan 2020
Allotments	Working Group	Chaired by Ian Townsend, last met a few months ago and has recommendations for the Council. Ian can confirm but in short it is to consider MTC taking over the existing allotments and to consider other additional sites.		Should a project be approved by the Council there will be a cost for the purchase and maintenance of the current allotment site as well as any new proposed sites.
Bee Friendly (Caru Gwenyn)	Working Group	To ensure the bee friendly status of Monmouth is maintained		
Cemetery Working Group	Task and Finish	To re-open the Monmouth Cemetery for new burials. To investigate the viability of MTC taking over ownership/management of the cemetery.	Mr C Munslow, Mr T Christopher	Budget funding – F&P Environment
Christmas Lantern Parade	Task and Finish (annual)	To organise the annual Christmas Lantern Parade for Monmouth	Ms J Stephens	
Hereford Road Parking	Task and Finish	To liaise with MCC regarding the inclusion of double yellow lines on the Hereford Road		A traffic order has been received confirming the inclusion of double yellow lines
Litter Group	Working Group	To co-ordinate action to reduce dog fouling and litter within Monmouth and its rivers in association with MCC. Reduction of litter will include litter picks but the group also aims to reduce the dropping of litter and increase recycling of packaging.	Mrs S Parkinson(MCC), Mrs A Dewhurst, Mr T Christopher, Mr B Handley, Mr J Handley	Monthly community litterpicks organised by our Litter Response Team.All-age community photographic competition involved all schools and many local clubs,Hub,Museum and Shirehall.Maintain contacts with Rotary and Lions.Occasional help from Rowing and Canoe clubs.Shared interests with Keep Wales Tidy,Plastic Free Monmouth,Community Police Officers.
Plastic Free Monmouth	Task and Finish	Work locally to cut usage of single use plastics, suggest alternatives and explain why throwing away less plastic is better for our environment. Monies to be spent on environmental plastic free related recognition.	Sue Parkinson (MCC), Mrs M Boase, Ms M Boase, Ms A Hill, Mrs G Meadows, Mr S Durrant	
School Council Liaison	Working Group	To liaise with and attend MCS School Council meetings.		It has not been possible for Clrs to attend a meeting recently due to COVID restrictions within the school.
Town Amenities Working Group (Includes: Floral, Pennants & Banners and Christmas Lights)	Working Group	Manage Christmas lights, floral decorations and town field. Ensure value for money and efficiency.	B Wright, C Munslow, C Hargaden	
Welsh Assembly Government Funding - Coach Parking Provision	Task and Finish	Provide additional parking for tourist coaches particularly in Blestium Street but also elsewhere in Monmouth		
Wye Bridge Pedestrian Footbridge	Task and Finish	To work with the multiple organisations planning, designing and implementing the proposed pedestrian footbridge to cross the River Wye.	Mr J Walton, Mrs J Lucas	