

TENTERDEN TOWN COUNCIL

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Tuesday, 6 October 2020

INTERNAL COMMITTEE

Notice is given that a Virtual meeting of the **INTERNAL COMMITTEE** will be held on **MONDAY, 12TH OCTOBER, 2020** following a meeting of the External Committee which starts at **7.00 pm**.

Zoom Link: <https://us02web.zoom.us/j/83749168456>

All members are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

Phil Burgess, Town Clerk.

Councillors Serving: V. Cole, Mrs. S. Ferguson, Miss A. Gardner (Vice-Chair), C. Knowles, Dr. L. Lovelidge, Mrs. P. Smith (Chair), A. Sugden and Mrs. K. Walder.
Substitutes in the event of members' absence: Cllrs M. Carter, J. Crawford and M. Hickmott.

AGENDA

1. **APOLOGIES FOR ABSENCE & SUBSTITUTING COUNCILLORS.**

2. **DECLARATIONS OF INTEREST.**

3. **MINUTES.**

To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 14th September 2020 and Special meeting held on 14th September 2020 as correct records.

4. **MATTERS ARISING.**

5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**

Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.

6. **COUNCILLORS' QUESTIONS.**

At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date. All councillors present will be permitted to contribute to the debate on agenda items but only members of this committee will be permitted to vote.

7. **HEDGE TRIMMER.**

To consider either a lease or purchase deal for the hedge trimmer if approved by the External Committee. *

8. **MAINTENANCE FACILITY.**

(a) To consider the purchase of stockade fencing for additional protection at the St Michaels Facility. *

(b) To consider the purchase of a steel door for the rear of the toilet

block. *

9. **RECREATION GROUND PROJECT.**

To consider the schedule of consultancy costs taking the project to full planning application and consideration of the tender process for the appointment of a Project Manager. *

10. **IVY COURT SURGERY PORTACABINS.**

To consider authorising Ivy Court Surgery to install a wooden structure to protect patients from the elements whilst attending the portacabins. *

11. **TENTERDEN RECREATION GROUND SAFETY MATTING.**

To consider the replacement of damaged safety matting on Tenterden Play Park. *

12. **MINOR MATTERS.**

13. **CORRESPONDENCE.**

14. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*