

TENTERDEN TOWN COUNCIL

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Tuesday, 5 January 2021

INTERNAL COMMITTEE

Notice is given that a Virtual meeting of the **INTERNAL COMMITTEE** will be held on **MONDAY, 11TH JANUARY, 2021** following a meeting of the Town Council which starts at **7.00 pm**.

Zoom Link: <https://us02web.zoom.us/j/84478912207>

All members are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

Phil Burgess, Town Clerk.

Councillors Serving: V. Cole, Mrs. S. Ferguson, Miss A. Gardner (Vice-Chair), C. Knowles, Dr. L. Lovelidge, Mrs. P. Smith (Chair), A. Sugden and Mrs. K. Walder.
Substitutes in the event of members' absence: Cllrs M. Carter, J. Crawford and M. Hickmott.

AGENDA

1. **APOLOGIES FOR ABSENCE & SUBSTITUTING COUNCILLORS.**

2. **DECLARATIONS OF INTEREST.**

3. **MINUTES.**

To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 14th December 2020 as a correct record.

4. **MATTERS ARISING.**

5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**

Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.

6. **COUNCILLORS' QUESTIONS.**

At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date. All councillors present will be permitted to contribute to the debate on agenda items but only members of this committee will be permitted to vote.

7. **ST. MICHAELS SPITFIRES.**

To consider the request from St. Michaels Spitfires regarding St. Michaels Recreation Ground. *
(Pages 1 - 2)

8. **TOWN COUNCIL CHRISTMAS TREES.**

To consider solely funding all Christmas Trees installed by the Town Council.*
(Page 3)

9. **ST. MICHAELS 5K & 10K RUN.**

To consider a request from the organisers for use of St. Michaels Recreation Ground for the event. *

(Pages 4 - 5)

10. **CORRESPONDENCE.**

To note the recent letter from the chair of the TDRA and the Clerk's response. *

(Pages 6 - 9)

11. **MINOR MATTERS.**

(a) Tenterden Bowls Club. To note the Owners Notice associated with the planning application for the new clubhouse. *

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THE COMMITTEE WILL BE MOVED INTO CLOSED SESSION.

Under the Public Bodies (Admissions to meetings) Act 1960, the public and press will be excluded from the closed session due to the confidential nature of this part of the meeting which involves the discussion of confidential staffing matters and confidential financial negotiations.

12. **STAFFING MATTERS.**

To consider the report of the Staffing Sub-committee. Confidential Document 723A to be tabled.

END OF CLOSED SESSION.

13. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*