

TENTERDEN TOWN COUNCIL



MINUTES OF THE INTERNAL COMMITTEE **HELD BY VIRTUAL MEETING ON MONDAY, 11 JANUARY 2021**

Councillors Present: V. Cole, Mrs. S. Ferguson, Miss A. Gardner (Vice-Chair), C. Knowles, Dr. L. Lovelidge, Mrs. P. Smith (Chair) and A. Sugden, M. Carter (Substitute)

Officers Present: Mr. P. Burgess (Town Clerk), Mrs. C. Gilbert (Deputy Town Clerk) and Mrs. S. Smith (Admin Assistant)

Others Present: Cllrs. J. Crawford, M. Hickmott, Mrs. J. Curteis (Mayor), K. Mulholland, J. Nelson, R. Parkin, R. Quinton and P. Clokie (ABC North Ward Member)

737 **APOLOGIES FOR ABSENCE.**
Cllr. Mrs. K. Walder.

738 **DECLARATIONS OF INTEREST.**
None.

739 **MINUTES.**
The minutes and reports of the meeting held on 14th December 2020 were agreed and would be signed at the earliest opportunity.

740 **MATTERS ARISING.**
None.

741 **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**
None.

742 **COUNCILLORS' QUESTIONS.**
None.

743 **ST. MICHAELS SPITFIRES.**

The Deputy Town Clerk reported that she had not yet received answers to her queries from Ms. Luke, chairwoman of The Spitfires.

The Committee discussed the requests from The Spitfires and the following points were **RESOLVED**:

- (i) to allow the installation of a storage container on site if an appropriate site can be found, subject to the size of container (which is yet to be confirmed) being acceptable;
- (ii) to issue a radar key to the Team Coaches;

- (iii) to install a lockable water tap within the disabled toilet to aid line marking;
- (iv) the pitch lines are not to be burned in, however alternative methods will be discussed;
- (v) parking on the tarmacked area next to the Maintenance Facility will not be permitted due to the security issues of issuing keys;
- (vi) the Council did not foresee any issues with the Team Coaches selling refreshments to those attending the football games/matches.

744 **TOWN COUNCIL CHRISTMAS TREES.**

Cllr. Mulholland reported that he was happy to organise the purchasing of the Fat Ox Green Christmas tree in future. The lights and baubles are already owned by the sponsors and he would only need to ask for the electricity supply and installation from the Town Council Maintenance Team.

After an in-depth discussion, the following counter proposal was **RESOLVED** by the Committee which was for the Town Council to continue to purchase trees and any necessary set-up fees from Council resources for all additional Town trees, with the exception of the Fat Ox Green tree. The sponsorship of the tree is to be organised by Cllr. Mulholland, with the co-operation of the Council.

745 **ST. MICHAELS 5K & 10K RUN.**

The request for free use of St. Michaels Recreation Ground on 6th June 2021 by Sporting Events UK was considered. Cllr. Carter queried which safety approvals were necessary and the Deputy Town Clerk reported that as part of the conditions of hire, hirers need to go through the Safety Advisory Group at Ashford Borough Council.

It was **RESOLVED** to allow Sporting Events UK free use of the St. Michael's Recreation Ground on 6th June 2021 (subject to any prevailing Covid restrictions) for the St. Michael's 5k and 10k run.

746 **CORRESPONDENCE.**

The recent letter from Mr. A. Bates, Chair of the Tenterden & District Residents Association, and the Town Clerk's response was **NOTED**.

Cllr. Mrs. Ferguson suggested that Mr. Bates could be invited to join the High Street Regeneration Sub-committee.

The Committee discussed how the public could be informed on the status and estimated costs of funding for the three major projects. It was **RESOLVED** that the funding and expenditure for the three projects should be detailed in an easily understandable fashion in the forthcoming Spring Newsletter.

747 **MINOR MATTERS.**

- (a) Tenterden Bowls Club. The Owners Notice associated with the planning

application for the new clubhouse was **NOTED**.

THE COMMITTEE MOVED INTO CLOSED SESSION.

Under the Public Bodies (Admissions to meetings) Act 1960, the public and press will be excluded from the closed meeting session due to the confidential nature of this part of the meeting which involves the discussion of confidential staffing matters and confidential financial negotiations.

748 **STAFFING MATTERS**

The notes from the Staffing Sub-committee meeting held on 6th January 2021 were **NOTED**.

It was **RESOLVED** that the advertisement for the Town Clerk & Responsible Financial Officer vacancy be circulated as soon as possible to the various organisations for advertising, in order to ensure a replacement is in post in early June 2021 for the handover.

END OF CLOSED SESSION.

749 **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

None.

The meeting opened at 7.58 pm and closed at 8.25 pm

The foregoing Minutes and Report were confirmed and signed at the Internal Committee Meeting held on Monday, 8 February 2021.

Chairman _____ (Monday, 8 February 2021)