

**Melksham Town Council
Budget**

Finance and Administration

101 Central Costs

	2018/19 Budget	2018/19 Actual	2019/20 Budget	2019/20 Estimated	2020/21 Budget
4000 Salaries ENI & Pension	153,010	161,794	209,500	204,500	269,000
4018 Hall hire	500	40			
4019 Office rent	4,000	0			
4020 Lease of office equipment	1,800	2,128	1,800	1,800	0
4021 Stationery	1,800	2,636	1,500	2,600	2,000
4022 Data protection consultancy	1,000	70			
4023 Advertising/Recruitment	1,500	3,156	1,500	1,750	1,500
4024 Equipment/furniture	5,000	10,662	5,000	5,000	3,000
4025 Maintenance of Equipment	600	76		100	
4026 Photocopier	1,500	2,810	3,100	3,100	2,500
4027 Telephones and Mobiles	2,300	1,606	1,500	2,200	2,300
4028 Postage	2,300	1,426	1,800	1,000	1,000
4029 Subscriptions	2,500	2,225	2,800	2,200	2,600
4040 I.T Monitoring, Backup, Suppor	8,000	6,010	20,000	15,000	15,000
4042 Website	1,500	781	1,500	1,500	1,500
4058 Insurance	10,000	7,761	7,500	7,200	8,000
4060 Hospitality					
4061 Travel and Subsistence	200	337	1,000	1,000	1,500
4075 Conference and Training	3,000	2,013	3,000	3,000	5,000
Total Expenditure	200,510	205,531	261,500	251,950	314,900

	2018/19 Budget	2018/19 Actual	2019/20 Budget	2019/20 Estimated	2020/21 Budget
110 Corporate Costs					
4017 Bank account fees	200	488	300	500	500
4043 HR consultancy	0	4,100	2,800	11,000	5,000
4044 Professional fees: Clerk supp	0	1,450			
4050 Legal Fees	2,500	806	2,500	2,500	2,500
4057 Audit/Year End Costs/Prof.Fees	6,000	11,801	7,500	10,000	10,000
4076 Health & Safety	500		2,500	0	2,500
4077 Staff appraisals	750				
Overhead Expenditure	9,950	18,645	15,600	24,000	20,500
1026 Income Interest	500	2,666	2,000	1,000	1,000
1176 Precept Received					
Total Income	500	2,666	2,000	1,000	1,000
Net Income	9,450	15,979	13,600	23,000	19,500
115 Civic and Democratic					
4030 Town Crier's expenses	500	370	500	385	400
4034 Councillors training	1,500	1,151	3,000	1,500	2,000
4060 Hospitality	250	114	250	150	0
4062 Election Expenses	10,000	6,353			5,000
4070 Mayor's Allowance	883	355	900	900	1,000
4085 Civic Ceremonial	2,500	1,966	2,500	2,000	2,500
4311 Remembrance Day	3,000	2,112	3,000	2,500	2,500
Overhead Expenditure	18,633	12,421	10,150	7,435	13,400
Net Expenditure	18,633	12,421	10,150	7,435	13,400

		2017/18 Budget	2017/18 Actual	2018/19 Budget	2018/19 Estimated	2019/20 Budget
120	<u>Capital Projects</u>					
4400	Capital Projects	106,000		106,000	106,000	
	Overhead Expenditure	106,000	0	106,000	106,000	0
151	<u>Grants</u>					
4301	Grants	25,250	29,696	15,000	15,000	15,000
4302	Grant CAB	5,000	5,500	5,000	5,000	5,000
4303	Grant-Young Melksham	2,000		10,000	10,000	10,000
4305	Grant Christmas Lights			7,000	7,000	7,000
4306	Grant Party in the Park	2,700	820	3,000	3,000	3,000
4310	Grant Food and River Festival		75	3,000	3,000	3,000
4317	Grant Carnival			2,500	2,500	2,500
4330	Grant TIC	7,000		4,000	4,000	4,000
4331	Grant Trans Wilts		2,000	5,000	5,000	3,500
	Overhead Expenditure	41,950	38,091	54,500	54,500	53,000
	Net Expenditure	41,950	38,091	54,500	54,500	53,000
Total Expenditure		377,043	274,688	447,750	443,885	401,800
Total Income		500	2,666	2,000	1,000	1,000
Net Expenditure		376,543	272,022	445,750	442,885	400,800